

BEVERLY BELL MADDOX
Room 4227, Prillaman Hall
College of Health and Human Services
Kennesaw State University
Kennesaw, Georgia 30144
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EDUCATION

Ed.D. University of Southern Mississippi, Hattiesburg, MS
Major: Educational Leadership and Supervision

M.S. University of Southern Mississippi, Hattiesburg, MS
Major: Reading

B.S. University of Southern Mississippi, Hattiesburg, MS
Major: History
Minor: Secondary Education

EXPERIENCE

Sept. 2016
to
Present

Director of Research Administration, Director of Grants & Development for Academy for Inclusive Learning and Social Growth, and Assistant Professor, WellStar College, Kennesaw State University
Work with faculty on grant submissions including editorial assistance and all grant-related activities
Assist faculty in the development of their research programs
Write and manage grants and gifts for the Academy for Inclusive Learning and Social Growth
Work with grant and gift budgets
Serve on College Committees
Serve on Special Committees
Work with University Development
Facilitate the submission of grants for faculty
Work with College committees as needed
Provide faculty with funding information
Act as a liaison with the Office of Research
Critique and edit manuscripts for faculty

Write program and scholarship proposals for the Academy
Provide assistance to the Dean as requested

Aug. 2013
to
Aug. 2016

Director of Research, Director of Grants & Development for Academy for Inclusive Learning and Social Growth, and Assistant Professor
WellStar College, Kennesaw State University
Work with faculty on grant submissions including editorial assistance
Assist faculty in the development of their research programs
Write and manage grants and gifts for the Academy
Work with grant and gift budgets
Teach a grant writing and fundraising course to Human Service students
Serve on College Committees
Serve on Special Committees
Provide manuscript editing for faculty
Work with University Development
Facilitate the submission of grants for faculty
Edit the Human Services Accreditation document
Manage the Professional Development and Faculty Fellowship Programs
Collected data and compiled the College Report
Manage the planning and implementation of the College Career Fair
Manage the development and updating of the College Strategic Plan
Provide assistance to the Dean as requested

Nov. 2010
to
July 2013

Director of Research, Administrative Director of KSU Community Clinic, and Assistant Professor, WellStar College
Kennesaw State University
Work with faculty on grant submissions including editorial assistance
Assist faculty in the development of their research programs
Write grant proposals for funding and manage the grants for the
Community Clinic
Perform all of the administrative functions of the Community Clinic
including budget management and personnel
Provide assistance to the Dean as requested

Sept. 2006
to
Nov. 2010

Associate Dean for Grants and Contracts and Assistant Professor of Educational Leadership
Kennesaw State University
Manage the preaward and postaward grants and contracts office and staff
Oversee and enhance the University research infrastructure
Represent the University to funding agencies
Facilitate collaborative projects within the University
Facilitate inter-university sponsored projects
Assure that the University is in compliance with federal and state regulations
Facilitate and manage patent development, technology transfer, licensing and commercialization of research

Facilitate development of University-wide proposals
Provide faculty development in proposal writing and grants management
Develop policies and processes for research
Serve as Secretary for the KSU Research and Service Foundation

June 1999
to
July 2006

Director of the Office of Sponsored Programs (formerly Research Services) and Adjunct Assistant Professor of Educational Administration

University of North Carolina at Greensboro

Managed an office staff of professional and clerical employees, graduate students, and undergraduate students with the responsibility for all extramural funding activities except accounting

Managed two animal facilities and the staff

Provided federal assurances for misconduct in science and conflict of interest

Ensured that all grants and contracts comply with OMB Circulars and federal regulations

Had sole responsibility for contracting with external agencies and other institutions including developing, negotiating, and signing agreements and contracts

Accepted grants and contracts for the University

Administered the University intramural funding programs

Provided assistance to faculty in the writing and editing of proposals

Analyzed institutional strengths and develop strategies for interdisciplinary research projects and instructional programs

Managed all postaward grant and contract activity except accounting

March 1998
to
June 1999

Interim Director of the Office of Research Services and Adjunct Assistant Professor of Educational Administration

University of North Carolina at Greensboro

Administered all intellectual property issues

Managed two animal facilities and the staff

Served as institutional compliance officer for human subjects and animal subjects in research, misconduct in science, and conflict of interest

Ensured that all grants and contracts comply with OMB Circulars and federal regulations

Managed an office staff of four full-time employees, six graduate students, and two undergraduate students

Had sole responsibility for contracting with external agencies and other institutions including developing, negotiating, and signing agreements and contracts

Accepted grants and contracts for the University

Administered the University intramural funding program

Provided assistance to faculty in the writing and editing of proposals

Managed all postaward grant and contract activity except accounting

March 1992
to
March 1998

Associate Director of Research Services and Adjunct Assistant Professor of Educational Administration (June 1992)
University of North Carolina at Greensboro

Served as institutional compliance officer for the use of human subjects in research

Developed funding strategies for faculty

Directed searches for funding sources for faculty

Worked with Deans and other school/college administrators in the development of funding strategies

Developed interinstitutional and government agreements and contracts for sponsored programs and research

Authorized, signed, and accepted grants and contracts for the University

Provided assistance to faculty in the writing and editing of proposals

Analyzed funding trends and priorities at federal agencies and major foundations

Maintained personal contacts within federal funding agencies and major foundations

Provided overall direction and management for the office in the absence of the Director

May 1988
to
Feb. 1992

Assistant Director for Sponsored Programs
Office of Research Services, University of North Carolina at Greensboro

Worked with individual faculty and groups of faculty to identify research interests and funding needs

Provided assistance to faculty in the writing and editing of proposals

Developed and conducted proposal writing workshops

Analyzed institutional strengths and develop strategies for interdisciplinary research projects and instructional programs

Analyzed funding trends and priorities at federal agencies and major foundations

Developed and maintained a database to assist in the identification of faculty research interests

Maintained personal contacts within federal funding agencies

Provided administrative support and served as a member of the Institutional Review Board

Provided overall direction and management for the office in the absence of the Director

Served as evaluator for two U.S. Department of Education grants

July 1985
to
April 1988

Program Coordinator
Office of Research and Sponsored Programs, University of Southern Mississippi

Assisted faculty in the development of proposal ideas

Wrote multidisciplinary proposals

Edited proposals written by faculty at their request

Wrote proposals for units of the University that had special needs
Provided assistance in all areas of grantsmanship to faculty at their request
Wrote and received funding for a U.S. Department of Education Title III
grant
Served as Title III Project Director (October 1986-April 1988)

July 1984
to
June 1985

Grantsmanship Specialist
Division of Continuing Education, University of Southern Mississippi
Identified funding sources for the Division
Worked with the Dean and Division Directors regarding program ideas
that had potential for external funding
Maintained contact with federal agencies and foundations regarding
funding for the Division
Developed and wrote program grants for the Division

Jan. 1984
to
June 1984

Proposal Development Coordinator
Office of Research and Sponsored Programs, University of Southern
Mississippi
Identified research opportunities for faculty
Provided faculty support for research development
Ensured that coordination was established and maintained between
the University and federal, state, local, and industrial agencies
sponsoring research activities
Responded to inquiries for detailed project guidelines and supporting data
Provided editorial assistance to the research faculty

NOTE: From January 1981 to December 1983, I was a full-time
homemaker and mother.

Jan. 1979
to
Jan. 1981

Administrator of Research Services and Assistant Professor
School of Nursing, University of Southern Mississippi
Developed, administered, and implemented research policies and
procedures
Evaluated School of Nursing research in terms of University and
regulatory agency guidelines
Notified faculty and administration of funding sources
Administered institutional research within the School of Nursing
Assisted faculty and administration in conducting research
Completed statistical reports for the university and state and accreditation
agencies
Provided statistical support for faculty and graduate student research

July 1977
to
Dec. 1978

Associate Director, Title I Project
Division of Continuing Education, University of Southern Mississippi
Planned, wrote, received funding for, and administered a preretirement education program
Compiled reports for the supervising agency

NOTE: From June 1976 to June 1977, I was a full-time homemaker.

Sept. 1974
to
May 1976

Teaching Fellowship
Reading Center, University of Southern Mississippi
Evaluated students upon entry into the course
Prescribed each student's curriculum
Taught improvement of reading and study skills
Evaluated students at the end of the course of study
Supervised the work of graduate students who were interning in the area of junior college reading

Sept. 1973
to
May 1974

Reading Lab Assistant
Reading Center, University of Southern Mississippi
Assisted students in the completion of assignments requiring the use of materials in the reading laboratory

Sept. 1969
to
May 1973

Public School Teacher
Picayune Junior High School, Picayune, MS
Taught seventh grade social studies and performed all the duties associated with junior high school teaching

CONSULTATION

May 1991
to
June 1991

YWCA, Greensboro, North Carolina
Wrote a proposal entitled *Teen-Parent Mentor Program* designed to prevent repeat pregnancies in adolescent females (one of only three funded in the State of North Carolina)

Nov. 1983
to
March 1984

Mississippi State Department of Health
Wrote a proposal entitled *A Study of the Perceptions of Mississippi State Department of Health Employees Regarding Their Employment Needs in the Areas of Managerial and Technical Skills*
Developed the needs assessment instrument that was used in this study
Analyzed the needs assessment data and prepared a report for the State Health Officer

- Aug. 1983 Teaching-Learning Resource Center, University of Southern Mississippi
Wrote a proposal entitled *A Model for the Training of the Disadvantaged for Careers Requiring Basic Knowledge of Microcomputer Technology* which was submitted to the Gulf Coast Employment and Training Administration
- Jan. 1981 School of Nursing, University of Southern Mississippi
to Developed policies and procedures and revised existing policies and
April 1981 procedures for research

PROFESSIONAL ORGANIZATIONS

- National Council of University Research Administrators, 1988-present
Region III Hospitality Chair, 1990-1991 and 1991-1992
Region III Program Committee, 1992-1993
Region III Hospitality Chair, 1997
- Society of Research Administrators, 1988-present
North Carolina Association of School Administrators, 1997-98
North Carolina Chapter, Society of Research Administrators, 1997-2006 (Charter Member and Past President)

PRESENTATIONS

Post Award - Introduction to What Happens At and Beyond Award, North Carolina Society of Research Administrators International, March 2017

Post Submission to Award Acceptance, Southern Section, Society of Research Administrators International, May 2017

Research Administration in a PUI Environment: What Works? North Carolina Society of Research Administrators International, March 2013

F&A Recoveries, North Carolina Society of Research Administrators International, March 2013

Post Award Submission to Award Acceptance, Southern Section, Society of Research Administrators International, April 2013

Research Foundations in Georgia North Carolina Society of Research Administrators International, March 2013

Working with Administrators, Departments, and Faculty, NCURA's Pre-Award Research Administration Conference, August 2008

Presented a program on the National Endowment for the Humanities research programs, Wake Forest University, April 2001

Presented a program on funding sources and writing strategies for funding in the humanities, University of North Carolina at Wilmington, February 1997

Presented a program on funding sources and writing strategies for proposals to the National Endowment for the Humanities, Wake Forest University, September 1996

Presented a program on writing proposals for the National Endowment for the Humanities to humanities faculty at Wake Forest University, September 1995

Changing Institutional Missions from Teaching to Research: Perceptions and Realities, National Council of University Research Administrators, National Meeting, November 1993

Presented a workshop on proposal writing to 60 teachers and school administrators, University of North Carolina at Greensboro, January 1993

Presented a program entitled *Successful Grant Writing* to the North Carolina Community College Learning Resources Association, September 1992

Participated as a speaker in a program entitled *A Rose by Any Other Name is Still a Rose*, Society of Research Administrators, Southern Section 1992

The Use of Internal Resources and Mechanisms to Generate External Grant Activity for a University or College Environment, Society of Research Administrators, Southern Section, 1989

PROFESSIONAL ACTIVITIES

Organized the first state-wide meeting of research administrators in Georgia, April 2008

Served on the Board of the Cobb Health Partners, 2007-2009

Reviewed proposals for NASA's Office of Education, April 2006

Served as President of the North Carolina Society of Research Administrators, 2001-2002

Served as President-Elect of the North Carolina Society of Research Administrators, 2000-01

Served on a UNC System committee of research administrators to develop system-wide procedures and definitions for various aspects of sponsored research, 1999-00

Served on the Planning Committee for the Piedmont-Triad Vision 2030 Conference,
a science and technology initiative of the North Carolina Governor, 1999-00

Served on the Awards Committee, North Carolina Society of Research Administrators,
March 1998 to March 1999

Served on the Program Committee and moderated a program entitled *Administering Internal Resources for Faculty Research*, National Council of University Research Administrators, Southeastern Region, May 1993

Served on a state-wide planning committee to develop workshops for training of research administrators, North Carolina Society of Research Administrators,
March 1996 - 2000

Served on the Program Committee and as a moderator for a session discussing state funding of research and sponsored programs, *Superior Research + Quality Administration = A Bright Future in North Carolina*, North Carolina Society of Research Administrators, UNC Charlotte, March 1998

Served on the Program Committee and as a panelist for a session discussing funding sources, North Carolina Society of Research Administrators, Wake Forest University,
March 1997

Served as a panelist discussing proposal writing for the Leadership Consortium of the North Carolina College Personnel Association, January 1993

Planned and developed (with other research administrators) a one-day program on funding for the humanities for faculty in the Triad, March 1995

Served on the Program Committee and moderated a program entitled *Administering Internal Resources for Faculty Research*, National Council of University Research Administrators, Southeastern Region, May 1993

Chaired a program entitled *Insights from Other Disciplines*, The Southeastern Writing Center Association, April 1991

Performed extensive editorial and statistical work for students and faculty

Performed the evaluation for a 3-day program entitled *Images 79: Focus on Women* which was partially funded by the Mississippi Committee for the Humanities (March 1979)

COMMITTEES

Kennesaw State University

Administrative Council, WellStar College of Health and Human Services,
2010 to present
Search Committee Chair, Director of the WellStar School of Nursing, 2012
to 2013
Strategic Planning Committee, WellStar College of Health and Human Services,
2013
Advisory Council, Academy for Inclusive Education and Social Growth, 2012
to present
Search Committee for Vice President for Research and Dean of the
Graduate College, 2007 to 2008
Institutional Review Board, 2006 to 2010
Faculty Development Advisory Committee, 2006 to 2010
Behavioral Health Coalition, 2017-present
Dean's Unit Committee, 2013 to 2016
Academy for Inclusive Learning and Social Growth Scholarship Committee, 2013
to present

University of North Carolina at Greensboro:

Administrative Processes Committee (for SACS review) 2000
Professional Development Advisory Board for Graduate Education,
2000-2002
Advisor to the University Human Relations Council, 2000-2002
University Council on Research (UNC System) 1998-2006
University Research Grants Committee, 1998-2005
University Research Policy Committee, 1998-2005
Institutional Animal Care and Use Committee, 1998-2003
Animal Facility Advisory Committee, 1998-2006
University Patent and Copyright Committee, 1998-2002, Chair, 1998-2000
Institutional Review Board, 1988-2003
Instructional Technology Educational Center Task Force, 1996-1998
University Task Force on Health and Society, 1988-1990
Faculty Center Committee, 1989-1990

University of Southern Mississippi:

University Research Council, 1979-1981, 1984-1985
University Committee on Services and Resources for Women, 1978-1980, 1987-
1988
University Human Subjects Protection Review Committee, 1979-1981
University Research Council Cash Match Subcommittee, 1980-1981
University Financial Aid Appeals Committee, 1987-1988
School of Nursing Administrative Council, 1979-1981
School of Nursing Research Committee, 1979-1981
School of Nursing Steering Committee, 1979-1981

FUNDED PROPOSALS

Georgia Council on Developmental Disabilities, Operating support for the Academy for Inclusive Learning and Social Growth, (4 grants 2013 – 2017), \$492,000

Rich Foundation, Scholarships for travel for students in the Academy for Inclusive Learning and Social Growth, (2 grants 2013 – 2015), \$69,000

Interra International, Scholarship for an Academy student, (2014), \$7,000

Autism Speaks, Scholarships for Academy students (2 grants 2013 – 2015), \$50,000

Holly Lane Foundation, Support for the Academy, (2014), \$2,000

Sparks Foundation, Support for the Academy, (2016), \$15,000

Rite Aid Foundation, Support for the KSU Community Clinic, (2011), \$9,700

Kaiser Foundation, Support for the KSU Community Clinic, (2 grants 2011 and 2012), \$13,000 and \$10,000

Community Development Block Grant, (2 grants 2012 and 2013), \$12,000 and \$15,000

U.S. Department of Education, *Human Development Research Institute*, (1988--2 grants) --\$77,700 and \$104,000 (1989)--\$115,000 (1990)--\$90,000

U.S. Department of Education, *Patricia Roberts Harris Fellowship Program*, (1987)--\$48,000

U.S. Department of Education, *Substance Abuse Prevention Program*, (1987)--\$100,000

National Science Foundation, *Leadership Development, Content Enrichment, and Process Skills Development*, (1987)--\$104,000

U.S. Department of Education, *Training Program in English as a Second Language for Teachers of Bilingual Students*, (1986)--\$390,000

National Endowment for the Humanities, *Assessment of the Need for World Civilization Courses in the College Core Curriculum*, (1986)--\$7,021

Wrote and received funding from Title I, Higher Education Act, for three grants: The Emerging Role of Women in Management, Preretirement Education, and Elders Institute of South Mississippi (approximately \$60,000)

PUBLICATIONS

- Sowell, Richard L., Maddox, Beverly B., Elsayy, Ibrahim, and Wade, Karla. *Perceptions of Employers/Supervisors of the Work-Related Strengths and Weaknesses of Students in the KSU Academy for Inclusive Learning and Social Growth: A Report*, August 2017.
- Sowell, Richard L. and Maddox, Beverly B., *Added Value: Perspectives of student mentors Working within a university-level inclusive education program*. Online Journal of Education Research, August 2015.
- Maddox, Beverly B. *Gifts Versus Grants*, SRAI Catalyst, March 2014.
- Maddox, Beverly Bell, ed. *Along the RFD with Rose Budd Stevens*. Jackson: University Press of Mississippi, 1987.
- Karnes, Frances A.; Ginn, Clyde N.; Maddox, Beverly B., ed. *Issues and Trends in Basic Adult Education: Focus on Reading*. Jackson: University Press of Mississippi, 1980.
- Cotten, D., Maddox, B., and Cotten, C. (1986). A study of attitudes and perceptions of fourth and sixth grade students toward mathematics and science. Mid-South Education Research Association: Program and Proceedings, 145-146.
- Maddox, Beverly B., *An Analysis of Middle School Goal Perceptions of Teachers in Mississippi Middle Schools*, Ed.D. dissertation, University of Southern Mississippi, 1976.

HONORS

- Professional Women ' s Advisory Board, American Biographical Institute, 1998
Who ' s Who of American Women, 1993
Who ' s Who of Professional and Business Women, 1993, 1998, 1999, 2000, 2001, 2002, 2003
Who ' s Who in American Education, 2007