Grade Appeal Form

Name:

KSU ID:

Official KSU E-mail:

Phone:

Course: Click here to enter text.

Instructor: Click here to enter text.

Have you attempted to resolve the disagreement with your instructor?

[ ]  Yes [ ]  No

If not, KSU policy requires you to speak with your instructor prior to submission of a formal grade appeal.

Explain the basis for your appeal below. Grade appeals must be based either on a violation of the grading policy in the course syllabus or evidence of discrimination.

Please, complete and save this form on your computer, then submit the completed form and any relevant documentation to the Department Chair Dr. Kandice Porter via e-mail kporte21@kennesaw.edu.