



Department of Behavioral Health – 13th Floor
Guidelines for Nursing Instructors Prior to Clinical Rotations

After meeting all of the requirements set by Grady's Department of Professional Nursing Practice, Education, and Research, and scheduling clinical rotations please note the requirements that must be met prior to student nurses coming onto the Behavioral Health Units.

1. Instructors must notify the Clinical Education Coordinator, 404-616-7710, gricci@gmh.edu, with dates, times, and number of students to be placed on the units at least one month prior to expected rotations.
2. Prior to entering the clinical areas, students must attend a security training as well as a brief orientation/overview of the department. Both can be scheduled through the Education Coordinator.
3. Efforts will be made to provide a room for pre and post conferences, but space is limited at times. Therefore, plan to utilize the hospital cafeteria space for conferences when other provisions can't be made. No rooms inside the units will be made available to students for this purpose.
4. Students must follow the Grady dress code with special attention to no open toed shoes and no use of ID lanyards of any kind. No uniforms may be worn. Appropriate street clothing is required.
5. No food or drinks can be consumed in any department areas other than approved break rooms and previously approved conference areas. Clean-up after yourselves is expected.
6. No personal items other than pens and paper pads are allowed in any areas. Lockers can be obtained from unit security for use while in the clinical areas if needed. Otherwise, leave all belongings at home. Cell phones are not allowed in the department.
7. Instructors will be given one unit key for access into certain areas of the units, but access with card swipes is not allowed. The key must be returned at the end of each clinical day. In order to enter the units, it is necessary to use the wall telephone outside of the front doors to the units then staff will let you inside. In order to leave the units and enter certain areas, again staff will need to open the doors.